



Creative Music & Entertainment+ Handbook & Contract

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Welcome!

- Our mission: “Exploring the arts the way *you* were created to.”
- Our emphasis: *people not products*
- Our approach: positive, encouraging, and fun!
- Our teaching: guiding students to love and enjoy music.

Do you rent instruments? Yes, we rent keyboards, guitars, ukuleles & more for only \$15 per week

Advice for practicing? Practice for at least 5-10 minutes each day. The old 30-min rule just doesn't fit our busy world.

How long should one take lessons? We recommend lessons for at least 1 year or more.

Recitals? We call them Talent Shows, students choose their music and we do them each year.

Commitment: 6-month

Automatic-Renewing Contract

Our contract is an **auto-renewing**, 6-month contract.

You pay for one month at a time (no exceptions). There will be 4 or 5 lessons per month, depending on the month. However, if you sign up for more than 6 months, we offer you a discount through optional package deals. Lessons are *at least* once a week.

Contracts renew without notice. Initials _____

Registration

One-time registration fee of \$50. **If you purchase an optional package deal, you receive \$10 off registration!**

At the beginning of the 2nd lesson, a full month's tuition and the Registration Fee of \$50 will be due. Half off registration fee for active military or veterans.

Initials _____

Individual Lessons

voice, piano, guitar, ukulele, bass, drums, violin, viola, harmonica, drama/acting, poetry, songwriting, stand-up comedy, public speaking, drawing, painting:

½-hour lesson is \$30, 45-minute lesson is \$45

One-hour lesson is \$58 per hour

(In-home lessons: \$40 per ½ hour, \$55/45 min, \$70/hour)

Group Lessons - \$18 per half hour (or \$36 per hour), *per person*; *groups of 4 or more*=\$15 per person per half hour.

Non-Contract Option - ½-hour lesson is \$42; 45-minute lesson is \$57, One hour lesson is \$72. *This option still requires an adherence to our cancellation policy.* Must pay *each lesson in advance* to secure time. **Initials _____**

Materials: Piano books may be purchased from us ranging from \$8-\$20. **Guitar/ukulele** sheet music fee required-\$15. Includes over 500 chord sheets.

Initials _____

What are the payment details? You can pay by cash, check (\$20 fee for bounced checks), Venmo (@creativemusic) or credit card (3% fee added). Apple Pay and Zelle are PREFERRED (757-236-2609). *Must fill out Credit Card Authorization Form.*

Optional Package Deals

Half-Hour Package Plans

(may be split into monthly payments)

Package #1 Sign up for 44 – ½ hour lessons
Regular price \$30 x 44=\$1320 Discounted price=\$1276
Savings=\$36 (\$1/lesson) Monthly=\$116-145

45-min Package Plan

(may be split into monthly payments)

Package #2 Sign up for 44 – 45-min lessons
Regular price \$45 x 44=\$1980 Discounted price=\$1936
Savings=\$44 (\$1/lesson) Monthly=\$176-220

Hour Package Plans

(may be split into monthly payments)

Package #3 Sign up for 44 – 1-hour lessons
Regular price \$58 x 44=\$2552 Discounted price=\$2497
Savings=\$55 (\$1.25/per lesson) Monthly=\$227-284

Packages automatically renew without notice **Initials _____**

Policies

(FOR ALL SERVICES - SOME MAY HAVE EXTRA POLICIES)

General principle: committing to lessons means *coming at your regular time and taking your lessons*. We work with you on excused make ups!

Cancellations

Excused cancellations require a minimum of 24-hours to be eligible for a make-up lesson. Cancellations within 24 hours are **not eligible for a make up unless it is an uncontrolled student work conflicts only (ex: military duty).**

Initials _____

Excused lessons are made up (when notice is given more than 24 hours), and those are student sickness (not parent or sibling sickness or family death, as well as 2 planned vacations per year, are made up online or in studio within the same or following week. If excused lessons are carried over to the next month, a full month's payment will *still be* required, and an extra lesson(s) will be granted in addition to regular lessons. **Initials** _____

Unexcused/no make-up cancellations – all others not listed above are considered unexcused and will not be made up, including "family emergencies," forgetting lessons, school conflicts, sports, games, club/scout conflicts, and other extracurricular activities. All are still financially obligated for all excused & unexcused absences. **Initials** _____

No Breaks

A "break" for more than 2 lessons is not allowed. *No extended summer or winter breaks – we are open year round (we will work with your vacations).* Breaks over 2 weeks permitted ONLY for: *military leave/temporary duty, court-appointed/mandatory custodial visitation or severe personal illness.* **Initials** _____

If you need a break longer than 2 lessons, you may: make up the lessons you will miss before or after you take a break (We work with your vacations). Permanently give 30-day notice to stop taking lessons and pay whatever financial obligation that is due.

Initials _____

Withdrawal

Withdrawal from lessons *requires written notice at least 30 days in advance.* You are asked to formally write/type it out, submit, **and pay** for your 30 days of remaining lessons. We *do not* have a "quit and go" policy. There are no exceptions. **Even if you are on a package deal, you may not quit at the end of the package deal – 30 days is required. Packages automatically renew without notice so if another**

package starts, there is obligation for the entirety of the new package. **Initials** _____

Other policies: Any change, like switching to every other week or going from an hour to half hour, requires 30-days' notice in writing.

Inclement Weather – *we do online lessons at your scheduled lesson time. Any missed must be made up.* **Holiday Closing Dates:** New Year's, Easter, Memorial Day, July 4th, Labor Day, Thanksgiving, Christmas Eve/Day. **We don't follow the school or government calendar closings!** **Initials** _____

I understand that students who are late for a lesson cannot be guaranteed their full lesson time as instructors often have students before and after my scheduled lesson time. **Initials** _____

I understand that all contract changes or disputes will be discussed with the responsible party only. I understand the cancellation policies. **Initials** _____

I understand and agree, that should I break this contract without proper notice, I will pay the remainder owed. If I do not, I will be subject to the remainder, plus 30%, plus collections and/or attorney's fees. **Initials** _____

I understand that my initials and signature below indicate that I have read, understood, and legally agree to all the policies and terms as outlined in the Creative Music Handbook. I thoroughly understand the Contract Length, Payment, Cancellation, Package Deal, and No Break Policies and that there is no extended summer or winter break for more than 2 lessons. I have either discussed all terms with a Creative Music staff instructor or do not need to discuss them. **Initials** _____

Signature _____ **Date** _____

Student(s) name _____ **Phone** _____

Email _____

Lesson commitment (write "regular 6 months" or "optional package"; please include the package number) _____

Address _____